



COUNTY OF LOS ANGELES
invites applications for the position of:

FIRE SUPPRESSION AID

SALARY: \$2,445.00 - \$3,194.56 Monthly
\$29,340.00 - \$38,334.72 Annually

OPENING DATE: 08/31/15

CLOSING DATE: 09/15/15 05:00 PM

POSITION/PROGRAM INFORMATION:

FIRE DEPARTMENT

OPEN COMPETITIVE JOB OPPORTUNITY
EXAM NUMBER: 30196J

FIRST DAY OF FILING:
SEPTEMBER 14, 2015 at 8:00 AM

FILING WILL BE SUSPENDED AFTER THE FIRST 1000 APPLICATIONS ARE RECEIVED OR BY TUESDAY, SEPTEMBER 15, 2015 AT 5:00 P.M., WHICHEVER OCCURS FIRST. APPLICATIONS RECEIVED AFTER THE INITIAL 1000 WILL NOT BE CONSIDERED.

THIS EXAMINATION MAY REOPEN AT ANY TIME TO MEET THE NEEDS OF THE DEPARTMENT.

DEFINITION:

Performs a variety of tasks requiring arduous manual labor in the prevention, suppression and control of watershed, brush and forest fires.

CLASSIFICATION STANDARDS:

Positions allocable to this class are supervised by professional firefighter personnel, and are assigned to Fire Suppression Camps located in watershed areas and typically serve as members of air attack helicopter crews. Incumbents clear firebreaks, trails, and motorways; maintain and repair fire control facilities; and perform other fire control or prevention activities assigned to them. Incumbents must exercise working knowledge of fire suppression tools and techniques.

ESSENTIAL JOB FUNCTIONS:

Clears firebreaks, trails and motorways by cutting back brush or trees with chainsaws and hand tools, under fire emergency and precautionary conditions; also participates in other preventive measures, such as prescribed burns.

Assists engine companies in laying hose lines used to suppress wildland fires; patrols area of controlled fires to discover and extinguish any remaining burning material.

Provides manual labor in other types of emergencies; fills and places sandbags, digs canals, or operates a dump truck to remove mud and debris during heavy rains or storms; assists Urban Search and Rescue teams; or demolishes structures after earthquakes.

Performs various support duties such as: clerical tasks, small equipment repair and maintenance, sewing, moving furniture, assisting with special Departmental events, washing helicopters, or other vehicle maintenance.

Frequently performs heavy lifting over 25 pounds, often combined with bending, twisting, or working

on irregular surfaces, and occasionally requires extraordinary physical activity.

REQUIREMENTS:

SELECTION REQUIREMENTS:

Graduation from high school (or its equivalent) or higher from an accredited* college or university.**

Successful completion of the mandatory Department sponsored in-service training program is required prior to final appointment.

***Accreditation:** Accredited institutions are those listed in the publications of regional, national or international accrediting agencies, which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

****Educational requirement:**

You must include with your online application (at the time of filing or within fifteen (15) calendar days from the date of filing your online application) a legible, official copy of the diploma, transcripts, or letter from the accredited institution. Failure to provide the required documentation will result in application rejection.

LICENSE(S) REQUIRED:

A valid California Class C Driver License is required at the time of appointment***

A valid California Class C Driver License with firefighter endorsement, tank endorsements, with no air brake or manual transmission restrictions, is required within twelve months from the date of completing the training academy.

A valid California Class A or Class B Driver License with fire endorsement, tank endorsements, with no air brake or manual transmission restrictions, may be required for some positions in this class.

*****License:** Candidates offered these positions will be required to show proof of a California driver license before appointment and will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles (and any other state in which the candidate has held a driver license during the preceding 5 years) before being appointed. A copy of the driving record(s) must be presented at the time of appointment. License must not be suspended, restricted, or revoked.

AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR (4) OR MORE MOVING VIOLATIONS WITHIN THE LAST TWO YEARS WILL NOT BE APPOINTED.

PHYSICAL CLASS: IV - Arduous.

Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces, and occasionally requires extraordinary physical activity.

OTHER REQUIREMENTS:

Safety Position Requirements:

VISION: Acuity - At least 20/70 in each eye without correction, correctable to 20/30 in each eye.

HEIGHT/WEIGHT RELATIONSHIP: There are no minimum or maximum height requirements, but the height/weight relationship of each applicant must either (1) fall within the ranges in the following table, or (2) be found to be acceptable after individual evaluation. Height measurements are made without shoes and coat. Applicants whose height falls between any of the measurements shown on the table should meet the weight requirements of the lower height.

MALE HEIGHT WEIGHT:

| | |
|----------------------------------|----------------------------------|
| 5 ft. 0 in. 110 lbs. to 143 lbs. | 5 ft. 1 in. 112 lbs. to 146 lbs. |
| 5 ft. 2 in. 115 lbs. to 149 lbs. | 5 ft. 3 in. 118 lbs. to 152 lbs. |

| | |
|-----------------------------------|-----------------------------------|
| 5 ft. 4 in. 121 lbs. to 155 lbs. | 5 ft. 5 in. 124 lbs. to 158 lbs. |
| 5 ft. 6 in. 128 lbs. to 163 lbs. | 5 ft. 7 in. 131 lbs. to 168 lbs. |
| 5 ft. 8 in. 136 lbs. to 173 lbs. | 5 ft. 9 in. 140 lbs. to 179 lbs. |
| 5 ft. 10 in. 144 lbs. to 185 lbs. | 5 ft. 11 in. 148 lbs. to 191 lbs. |
| 6 ft. 0 in. 152 lbs. to 197 lbs. | 6 ft. 1 in. 156 lbs. to 203 lbs. |
| 6 ft. 2 in. 160 lbs. to 209 lbs. | 6 ft. 3 in. 164 lbs. to 215 lbs. |
| 6 ft. 4 in. 168 lbs. to 221 lbs. | 6 ft. 5 in. 172 lbs. to 227 lbs. |
| 6 ft. 6 in. 176 lbs. to 233 lbs. | 6 ft. 7 in. 180 lbs. to 239 lbs. |

FEMALE HEIGHT WEIGHT:

| | |
|-----------------------------------|-----------------------------------|
| 5 ft. 0 in. 95 lbs. to 129 lbs. | 5 ft. 1 in. 98 lbs. to 132 lbs. |
| 5 ft. 2 in. 101 lbs. to 135 lbs. | 5 ft. 3 in. 104 lbs. to 138 lbs. |
| 5 ft. 4 in. 107 lbs. to 144 lbs. | 5 ft. 5 in. 111 lbs. to 150 lbs. |
| 5 ft. 6 in. 115 lbs. to 156 lbs. | 5 ft. 7 in. 119 lbs. to 162 lbs. |
| 5 ft. 8 in. 121 lbs. to 168 lbs. | 5 ft. 9 in. 127 lbs. to 174 lbs. |
| 5 ft. 10 in. 131 lbs. to 180 lbs. | 5 ft. 11 in. 135 lbs. to 186 lbs. |
| 6 ft. 0 in. 139 lbs. to 192 lbs. | 6 ft. 1 in. 143 lbs. to 197 lbs. |
| 6 ft. 2 in. 147 lbs. to 204 lbs. | 6 ft. 3 in. 151 lbs. to 210 lbs. |
| 6 ft. 4 in. 155 lbs. to 216 lbs. | 6 ft. 5 in. 159 lbs. to 222 lbs. |
| 6 ft. 6 in. 163 lbs. to 228 lbs. | 6 ft. 7 in. 167 lbs. to 234 lbs. |

ADDITIONAL INFORMATION:**EXAMINATION CONTENT:**

You must have satisfied the Selection Requirements to participate in the examination. Examination administration details will be contained in the invitation letter sent to qualified candidates.

Part I: Candidates will be required to take a written test that consists of a computerized Work Styles Assessment (WSA), covering safety orientation, achievement, collaboration, confidence, reliability, compliance, and safety judgment, weighted at 60%.

ONLY CANDIDATES WHO ACHIEVE A PASSING SCORE OF 70% OR HIGHER ON PART I WILL PROCEED TO PART II. CANDIDATES WHO PASS PART I WILL BE NOTIFIED BY EMAIL.

Candidates who do not achieve a passing score on Part I will be notified by U.S. mail.
SCORES CANNOT BE GIVEN OVER THE PHONE.

Part II: Candidates passing Part I will be required to take a Broad-Based Employment Skills Test (B-BEST), covering written expression, reading comprehension, data analysis & decision-making, customer service, knowledge of tools & equipment, and mechanical comprehension, weighted at 20%.

ONLY CANDIDATES WITH A COMBINED SCORE OF 70% OR HIGHER ON PART I AND PART II WILL PROCEED TO PART III. CANDIDATES WHO PASS PART I AND PART II WILL BE NOTIFIED BY U.S. MAIL.

Candidates who do not achieve a passing score on Part II will be notified by U.S. mail.
SCORES CANNOT BE GIVEN OVER THE PHONE.

Part III: Candidates passing Part I and Part II will be required to take a structured oral interview covering oral communication & comprehension, multitasking, and adaptability & flexibility, weighted at 20%. Candidates will be assigned a random number to determine the order in which they will be interviewed. Based on that order, groups of candidates will be invited to participate in individual interviews. Groups of candidates will be added to the eligible register as they successfully complete the structured oral interview.

Only those candidates with a combined score of 70% or higher on Part I and Part II, and a score of 70% or higher on Part III will be placed on the eligible register.

Candidates who do not achieve a passing score on Part III will be notified by U.S. mail.
SCORES CANNOT BE GIVEN OVER THE PHONE.

IN ACCORDANCE WITH CIVIL SERVICE RULE 7.19, ALL EXAMINATION MATERIALS ARE STANDARDIZED AND COPYRIGHTED, AND THEREFORE, NOT SUBJECT TO REVIEW.

This examination contains test parts that may be used in future examinations. If you apply for a new examination, your score will be transferred for at least 12 months to the new examination. You are not allowed to re-take any identical test parts for at least 12 months.

TEST PREPARATION:

Study guides and other test preparation resources are available to help candidates prepare for employment tests. An interactive, Online Test Preparation System for taking practice tests may be accessed on the Department of Human Resources website at <http://hr.lacounty.gov/>. Please click on Job Info Center, then click on Employment Test Preparation. You can also access test preparation for the computerized portion of the test by going to http://www.shldirect.com/practice_tests.html. While test study guides will help in preparing for the test, we advise you to review ALL related materials that you deem necessary.

SPECIAL INFORMATION:

Candidates will be required to take and pass two physical agility tests, the BEEP test and Backpack test, prior to attending the academy. The BEEP test is a multi-stage fitness test used to estimate an athlete's maximum oxygen uptake. The Backpack test (which can only be taken after the candidate passes the BEEP test) requires a three mile walk in 45 minutes or less carrying a 45-pound Backpack. Each test is valid for one (1) year after the date the candidate passes the test.

Successful candidates will be scheduled to take these physical agility tests based on their score group and their randomly-assigned number (referenced above) within the score group, as vacancies become available.

BACKGROUND CHECK AND MEDICAL EXAMINATION: Successful candidates will be required to complete a thorough background check, including a fingerprint search, followed by a medical examination, prior to appointment. Candidates who do not successfully pass the background check and medical examination may be removed from the certification list (eligible register) pursuant to Civil Service Rule 6.04.

ELIGIBILITY INFORMATION:

In accordance with Civil Service Rules, names of candidates receiving a passing score will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation. NO PERSON MAY COMPETE FOR THIS EXAMINATION MORE THAN ONCE EVERY 12 MONTHS.

VACANCY INFORMATION:

The resulting eligible register for this examination will be used to fill permanent and temporary vacancies within the Los Angeles County Fire Department.

Appointees will be assigned to Fire Suppression Camps that are located at:

Camp 2 - 4810 N. Oak Grove Drive, La Canada Flintridge, CA 91011
Camp 8 - 1900 S. Rambla Pacifico, Malibu, CA 90265
Camp 9 - 21521 Sand Canyon Road, Santa Clarita, CA 91387
Camp 12 - 29300 The Old Road, Castaic, CA 91384

Appointees may be required to work at any Fire Department facility.

AVAILABLE SHIFT: Any Shift

APPOINTEES MUST BE WILLING TO WORK ANY SHIFT, INCLUDING EVENINGS, NIGHTS, WEEKENDS AND HOLIDAYS.

APPLICATION AND FILING INFORMATION:

APPLICATIONS MUST BE SUBMITTED ONLINE ONLY. APPLICATIONS SUBMITTED IN PERSON OR BY U.S. MAIL OR FAX WILL NOT BE ACCEPTED.

Apply online by clicking on the "Apply" tab in this posting once it is open for filing.

The County of Los Angeles has replaced its old job application system with a new system.

In order to create your new profile please follow the link below.

<https://www.governmentjobs.com/careers/lacounty>

All applicants must enter a valid email address at the time of application submission. Entering an invalid email address may result in the disqualification of your application during the examination process.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Please fill out your application completely and correctly, including names and addresses of schools attended, titles of courses completed, and number of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information is subject to verification.

Applications may be rejected at any stage of the selection process.

NOTE: Candidates must upload any required documents as attachments during application submission. If you are unable to attach the required documents, you may fax them to (323) 869-0349 within **fifteen (15) calendar days of filing**, or send them via certified mail at the address listed below. It is the applicant's responsibility to maintain proof of submitted documents. Please include the Exam Number and the Exam Title, a telephone number, and an email address where you can be reached on all documents submitted.

Name change information: If your name is different than what is listed on the official copy of your diploma, degree or school/institution letter, you must provide the appropriate name change information with your online application (e.g., a copy of your marriage certificate or official name change form).

Applicants claiming Veteran's Credit need to submit a copy of their **DD214** form for review and consideration for additional points.

BY CERTIFIED MAIL:

County of Los Angeles Fire Department
Examination Section
1320 N. Eastern Avenue Room #221
Los Angeles, California 90063

ADDITIONAL INFORMATION REGARDING ONLINE FILING:

SOCIAL SECURITY NUMBER:

All applicants must enter a valid social security number **at the time of filing**. Entering anything other than a valid social security number (000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT PUBLIC LIBRARIES: For applicants who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County by visiting <http://www.colapublib.org/libs/cities.html> or find a WorkSource center near you by calling (888) 226-6300 or visiting http://worksourcecalifornia.co.la.ca.us/centers/WS_find_a_center.htm.

NO SHARING OF USER ID AND PASSWORD:

If you do not already have an account/profile with the County of Los Angeles, you will need to create one. All applicants must submit their application online using their **OWN** user ID and password. Using someone else's user ID and password will erase a candidate's original application record. Anyone found in violation will be disqualified from the examination or hiring process, and may be disciplined up to and including discharge.

Department Contact Name Allyson Bowles
Department Contact Phone (323) 838-2239
Department FAX (323) 869-0349
Department Contact Email Allyson.Bowles@fire.lacounty.gov
ADA Coordinator Phone (323) 838-2239
Teletype Phone (800) 735-2922
California Relay Services Phone 800-735-2922

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, disability or any other characteristic protected by State or Federal law.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

COUNTY OF LOS ANGELES Employment Information

Any language contained in the job posting supersedes any language contained below.

Your Responsibilities:

1. Completing Your Application:

- a. Before submission of the application, it is your responsibility to ensure that all information provided is correct and complete on the application. Incomplete applications cannot be accepted.
- b. Please list separately the PAYROLL TITLE for each job. Do not group your experience. Specify the beginning and ending dates for each job. If you are a County employee and have been promoted, do NOT list all of your time with the County under your present payroll title.
- c. Your Social Security Number must be included for record control purposes. Federal law requires that all employed persons have a Social Security Number.
- d. To receive APPROPRIATE CREDIT, include a copy of your diploma, transcript, certificate, or license as directed on the job posting.

2. Minimum or Selection Requirements are listed in the job posting.

- a. YOUR APPLICATION WILL BE ACCEPTED ONLY IF IT CLEARLY SHOWS YOU MEET THESE REQUIREMENTS. The information you give will determine your eligibility and is subject to verification at any time.
- b. You must be at least 16 years of age at the time of appointment unless other age limits are stated on the job posting. The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual over age 40.
- c. Your experience may be paid or unpaid unless the job posting states otherwise. Experience is evaluated on the basis of a verifiable 40-hour week.

3. Application Deadline:

- a. All job applications must be completed and submitted by the last day of the filing period and closing time indicated on the job posting. Job postings with an open continuous filing period are subject to closure without prior notice. It is to your advantage to file your application early and not wait until the last allowable date and time as you will not be able to apply once the filing period has closed.
- b. Applications for positions designated "Apply in Person" must be filed in person at the address provided on the job posting.

4. Change of Name or Address:

To change personal information such as your name or address, log into your profile and make the necessary change. This can be done at any time.

5. Promotional Examinations:

- a. Some of your experience may have been in a position in which such work is not typically performed. If such experience is permitted as indicated on the job posting, a signed Verification of Experience Letter (VOEL) signed by your department's Human Resources Office must be attached to your application unless otherwise stated on the job posting.
- b. If indicated on the job posting, permanent employees who have COMPLETED THEIR INITIAL PROBATIONARY PERIOD AND HOLD A QUALIFYING PAYROLL TITLE may file for promotional examinations if they are within six months of meeting the experience requirements by the last day of filing or at the time of filing for open continuous exams.

6. Equal Employment Opportunity/Non-Discrimination Policy:

- a. It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation or disability.
- b. If you require material in an ALTERNATE FORMAT or are an individual requesting REASONABLE ACCOMMODATION(S) in the examination process

Social Security Act of 2004: Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

Record of Convictions: As part of the selection process you may be required to complete and submit a Candidate Conviction History Questionnaire (CCHQ). PLEASE DO NOT SUBMIT THE CCHQ WITH YOUR APPLICATION, unless instructed to do so. A full disclosure of all convictions is required, when requested. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.

For more information regarding convictions that are not subject to disclosure, please refer to the CCHQ from the link below:
http://file.lacounty.gov/dhr/CCHQ_2014.pdf

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. The County will attempt to meet reasonable accommodation requests whenever possible.

Veteran's Credit: In all open competitive examinations, a veteran's credit of 10 percent of the total credits specified for such examinations will be added to the final passing grade of an honorably discharged veteran who served in the Armed Forces of the United States under any of the following conditions: During a declared war; -or- During the period April 28, 1952 through July 1, 1955; -or- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; -or- During the Gulf War from August 2, 1990 through January 2, 1992; -or- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on August 31, 2010 the last day of Operation Iraqi Freedom; -or- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti qualifies for credit.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980 (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served

for a physical or mental disability, please CONTACT THE AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR LISTED ON THE JOB POSTING. The provision of reasonable accommodation may be subject to verification of disability as allowable with State and Federal law. All disability-related information will remain confidential.

Disclaimer: The County of Los Angeles is not responsible or in any way liable for any computer hardware or software malfunction which may affect the employment application or the application selection process.

You assume all responsibility and risk for the use of this system and the Internet generally. This system and the information provided on it are provided on an "as is" and "as available" basis without warranties of any kind, either express or implied. No advice or information given by the County of Los Angeles or its respective employees shall modify the foregoing or create any warranty.

The County of Los Angeles expressly disclaims any warranty that the information on this system or on the Internet generally will be uninterrupted or error free or that any information, software or other material accessible from the system is free of viruses or other harmful components. You shall have no recourse against the County of Los Angeles as the system provider for any alleged or actual infringement of any proprietary rights a user may have in anything posted or retrieved on our system.

The County of Los Angeles shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages arising out of or in any way connected with the use of this system or with the delay or inability to use it (or any linked sites), or for any information obtained through this system, or otherwise arising out of the use of this system, the Internet generally or on any other basis.

NOTE: Your application is submitted using Secure Encryption to ensure the privacy of all information you transmit over the Internet.

By accepting the Use Disclaimer set forth here, you agree to all of the above terms and further agree to use this Online Job Employment Application System only for the submission of bona fide employment applications to the County of Los Angeles. Any other use of this Online Job Employment Application System, including without limitation any copying, downloading, translation, decompiling, or reverse engineering of the system, data, or related software, shall be a violation of the Use Disclaimer.

Benefit Information: Depending on the position, the successful candidate will enroll in a contributory defined benefit pension plan if the candidate is a "new member" of the County's defined benefit plan (LACERA) on or after January 1, 2013 (first employed by the County on or after December 1, 2012) – unless she or he established reciprocity with another public retirement system in which she or he was a member before January 1, 2013. It should be noted that County employees do not pay into Social Security, but do pay the Medical Hospital Insurance Tax portion of Social Security at a rate of 1.45%. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://hr.lacounty.gov>

Los Angeles, CA 90010

continuously for 24 months or the full period called or ordered to active duty.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. Applicants must submit the documentation for each open competitive exam to qualify for veteran's credit.

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986, are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

The California Fair Employment and Housing Act (Part 2.8 commencing with Section 12900 of Division 3 of Title 2 of the Government Code) and the Regulations of the Fair Employment and Housing Commission (California Code of Regulations, Title 2, Division 4, Sections 7285.0 through 8504) prohibits employment discrimination based on race or color; religion; national origin or ancestry, physical disability; mental disability or medical condition; marital status; sex or sexual orientation; age, with respect to persons over the age of 40; and pregnancy, childbirth, or related medical conditions.

Test Preparation: Study guides and other test preparation resources may be accessed through the Department of Human Resources website at: <http://dhr.lacounty.info> and clicking on Job Information Center, then clicking on Employment Test Preparation. Additional test preparation resources may be listed on the job posting.

Accreditation Information: Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

Position #30196J
FIRE SUPPRESSION AID
AB